

Solventum PLM

Supplier Registration Process

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1. Objective

The objective of this document is to define the registration process for External Suppliers to request access to Solventum PLM. Either the Business or the PLM Team can initiate this process to allow an External Supplier to access Solventum PLM as needed.

2. Scope

The scope of this document covers the process of requesting and registering a new Supplier person in Solventum PLM. All existing Solventum Suppliers in 3M PLM will be migrated to Solventum PLM as part of the PLM Clone project.

3. PLM Preferred Browsers:

- PLM preferred browsers are Google Chrome and Microsoft Edge Chromium. The listed internet browsers are in order of usage preference.
- Regarding using Mozilla Firefox, this browser does not have full functionality, and usage is not approved by the Solventum Global PLM system.

4. Solventum PLM Supplier Account

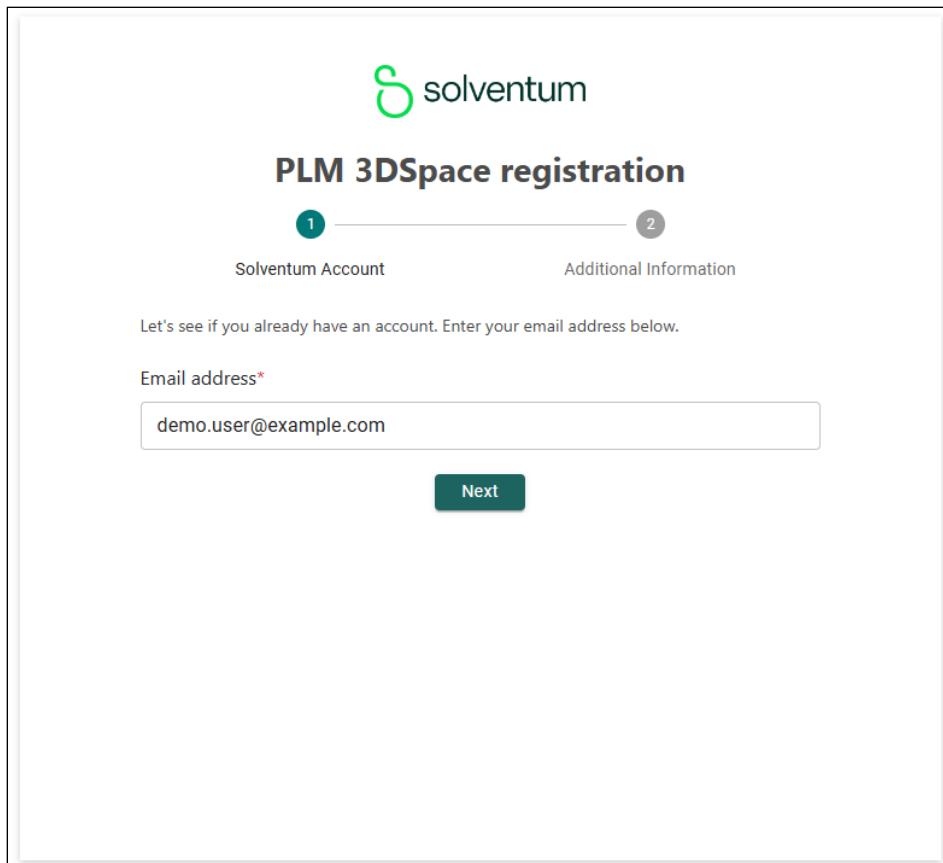
Supplier accounts can have two different formats.

1. Suppliers who do not have a Solventum Okta account and do not currently have access to Solventum PLM must request access through the Registration Link. Upon registration, a new Okta profile will be created for them, and PLM access will be granted.
2. Suppliers who already have a Solventum Okta account but do not have access to Solventum PLM must request PLM access through the Registration Link.

4.1 Users Without Solventum Okta Accounts and Without PLM Access

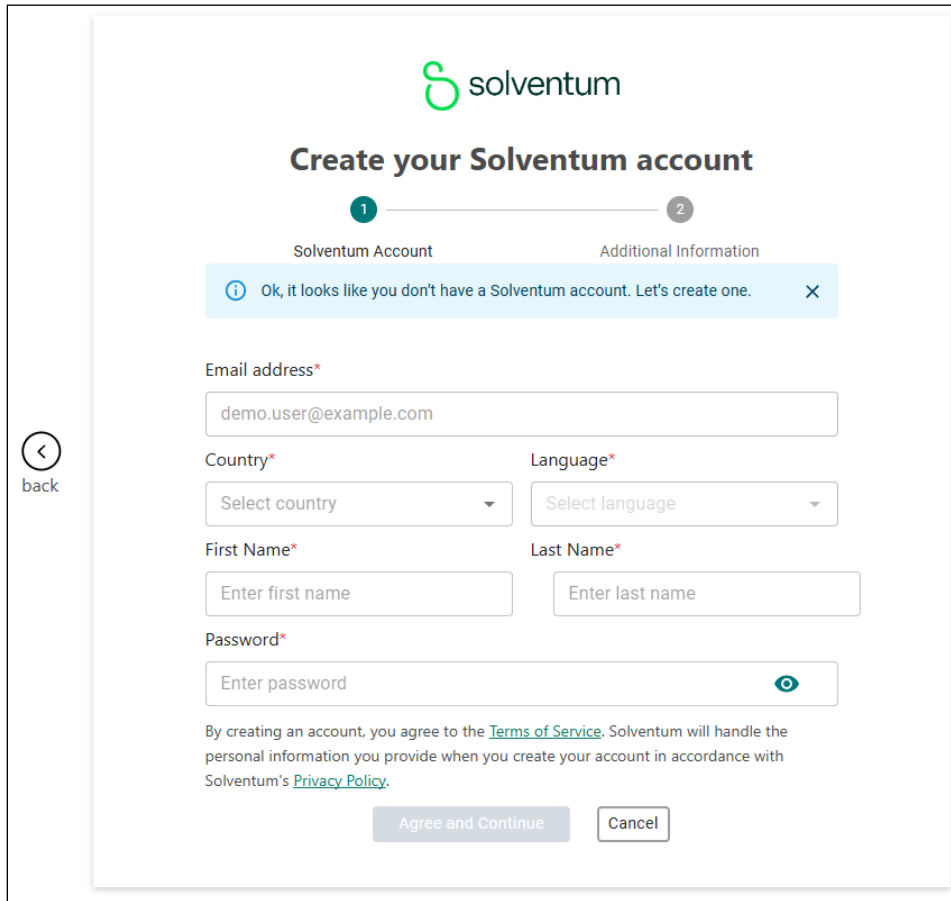
Suppliers who do not have a Solventum Okta account and do not have PLM access should begin the registration process by following the steps outlined below.

- Click on the link to continue: [Registration App](#)
- Enter your Email Address and click **Next**. This will be your Username/Solventum PIN once your account is created.



The screenshot shows the Solventum PLM 3DSpace registration interface. At the top is the Solventum logo. Below it is the title "PLM 3DSpace registration". A progress indicator shows two steps: "1 Solventum Account" (active) and "2 Additional Information". A message reads: "Let's see if you already have an account. Enter your email address below." There is a text input field labeled "Email address*" containing the text "demo.user@example.com". Below the input field is a green "Next" button.

- Enter your Country, Language, First Name, Last Name and Password details.




The screenshot shows the Solventum account creation interface. At the top, the Solventum logo is displayed. Below it, the heading "Create your Solventum account" is centered. A progress indicator shows two steps: "1 Solventum Account" (active) and "2 Additional Information". A light blue notification banner at the top reads: "Ok, it looks like you don't have a Solventum account. Let's create one." with a close button (X). The form fields are as follows:

- Email address***: Input field containing "demo.user@example.com".
- Country***: Dropdown menu with "Select country" text.
- Language***: Dropdown menu with "Select language" text.
- First Name***: Input field with "Enter first name" text.
- Last Name***: Input field with "Enter last name" text.
- Password***: Input field with "Enter password" text and a visibility toggle icon.

Below the fields, a disclaimer states: "By creating an account, you agree to the [Terms of Service](#). Solventum will handle the personal information you provide when you create your account in accordance with Solventum's [Privacy Policy](#)." At the bottom, there are two buttons: "Agree and Continue" (highlighted) and "Cancel". On the left side of the form, there is a "back" button with a left arrow icon.

- The password must meet the following conditions.
 - 12 characters minimum
 - At least 1 uppercase letter (A - Z)
 - At least 1 lowercase letter (a - z)
 - At least 1 numerical (0 - 9)
 - At least 1 symbol (\$, !, #, %)
 - No parts of email address and username
- After entering all the details, click on “**Agree and Continue**” link.

- An “Additional Information” page will show up for the user enter the access details.



PLM 3DSpace registration

Solventum Account

Additional Information

Solventum Contact Email*

Solventum Packaging Roles (leave blank if you won't use these special Enterprise Packaging roles)

- 1.Packaging Supplier (Author)
- 2.Packaging Supplier (Non-Author)
- 3.Design Agency
- 4.Outsource Manufacturer

Your Company Telephone Number*

Organizations with which you'll work (Please enter additional information in the Comments field if 'Other' is selected).

- 1. Facilities
- 2. Machine Design
- 3. PICS
- 4. Specialty Materials
- 5. Other

Your Company Mailing Address*


Comments*

Solventum Contact Phone Number*

Your Company Name*

Complete Registration

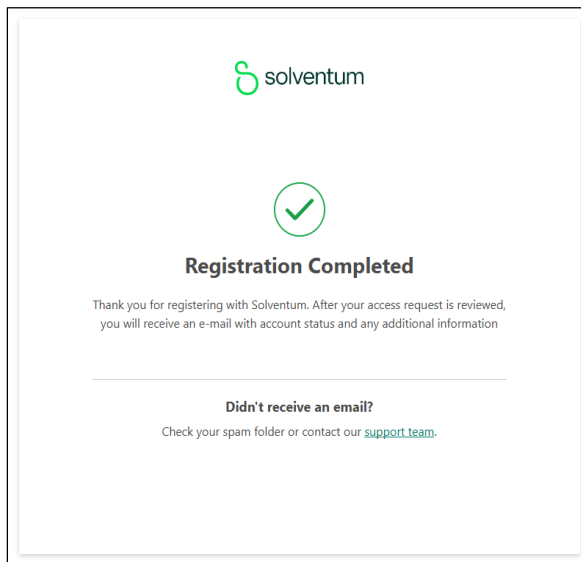
Cancel


Back

- Form Field Explanation:

Field on Form	Requested Information Instruction
Solventum Contact Email*	Provide Solventum Contact Email
Solventum Enterprise Packaging roles required (leave blank if you won't use special Enterprise Packaging roles)	No selection needed
Your Company Telephone Number*	Please provide phone number of your company
Organization with which you'll work	External suppliers who will be accessing and updating CAD Facilities Drawings Please select the Facilities check box
Your Company Mailing Address*	Please enter your company's physical mailing address, website, and company phone number
Comments*	Please enter your comments (this field is required)
Solventum Contact Phone Number*	Provide Solventum Contact Phone number
Your Company Name*	Please provide your Company name

- After entering all the details in “Additional Information” section, click on “**Complete Registration**”.

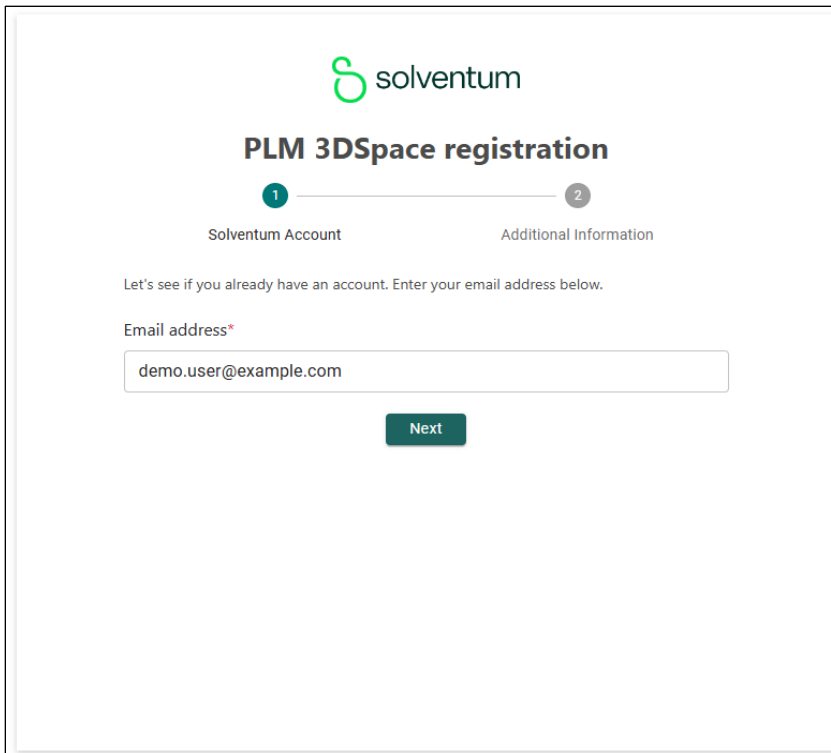



- Once the form is submitted, the PLM Account Administration team will work on the request.
- The Account Administration team will connect with Solventum contact using the details provided in the registration form to verify the access request and will create an account in PLM, if it is approved.
- You will receive an automated email from PLM with the login URL and steps to login and reset your password if needed.

4.2 Users with Solventum Okta Accounts but Without PLM Access

Suppliers who have Solventum Okta accounts but do not have PLM access should begin the registration process by following the steps below.

- Click on the link to continue: [Registration App](#)
- Enter your Email Address and click **Next**. This will be your Username/Solventum PIN.



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PLM 3DSpace registration

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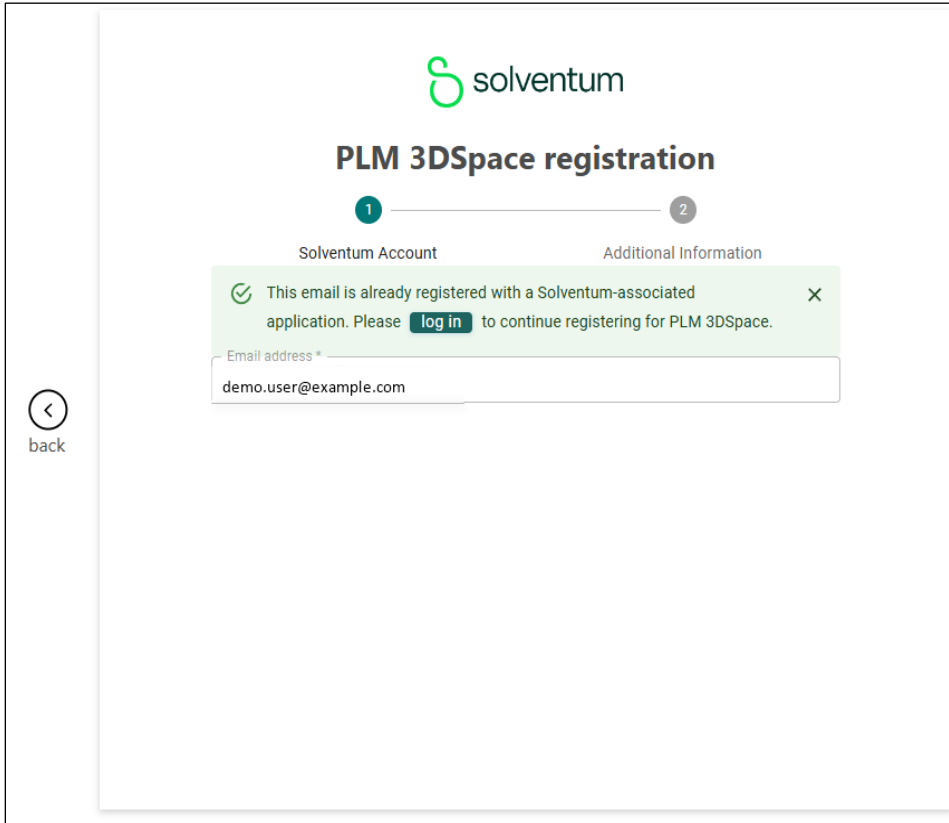
Solventum Account Additional Information

Let's see if you already have an account. Enter your email address below.

Email address*

Next


- The following screen will show up if the account already exists.



The screenshot displays the Solventum PLM 3DSpace registration interface. At the top, the Solventum logo is visible. Below it, the title "PLM 3DSpace registration" is centered. A progress indicator shows two steps: "1" (active) and "2". Under step 1, "Solventum Account", and step 2, "Additional Information", are listed. A green notification box with a checkmark icon contains the message: "This email is already registered with a Solventum-associated application. Please [log in](#) to continue registering for PLM 3DSpace." Below this message is an input field for "Email address *" with the text "demo.user@example.com" entered. On the left side of the registration area, there is a circular "back" button with a left-pointing arrow.

- Login with your Solventum credentials.

- Complete the Supplier Account Registration form.



PLM 3DSpace registration

✓
Solventum Account

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Additional Information

Solventum Contact Email*

Solventum Packaging Roles (leave blank if you won't use these special Enterprise Packaging roles)

- 1.Packaging Supplier (Author)
- 2.Packaging Supplier (Non-Author)
- 3.Design Agency
- 4.Outsource Manufacturer

Your Company Telephone Number*

Organizations with which you'll work (Please enter additional information in the Comments field if 'Other' is selected).

- 1. Facilities
- 2. Machine Design
- 3. PICS
- 4. Specialty Materials
- 5. Other

Your Company Mailing Address*

Comments*

Solventum Contact Phone Number*

Your Company Name*

Complete RegistrationCancel

<

Back

- Form Field Explanation

Field on Form	Requested Information Instruction
Solventum Contact Email*	Provide Solventum Contact Email
Solventum Enterprise Packaging roles required (leave blank if you won't use special Enterprise Packaging roles)	No selection needed
Your Company Telephone Number*	Please provide phone number of your company
Organization with which you'll work	External suppliers who will be accessing and updating CAD Facilities Drawings Please select the Facilities check box
Your Company Mailing Address*	Please enter your company's physical mailing address, website, and company phone number
Comments*	Please enter your comments (this field is required)
Solventum Contact Phone Number*	Provide Solventum Contact Phone number
Your Company Name*	Please provide your Company name

- After entering all details, click on "**Complete Registration**".
- Once the form is submitted, the PLM Account Administration team will work on the request.
- The Account Administration team will connect with Solventum contact using the details provided in the registration form to verify the access request and will create an account in PLM if it is approved.
- You will receive an automated email from PLM with the login URL and steps to login and reset your password if needed.

5. Logging in to PLM

You can login in to Solventum PLM by either clicking on the link in your Task Assignment notification email or by entering the URL <https://plm.solventum.com> in your browser.

Business Object: Inbox Task [IT-10918905](#) 1

Please check following Business Object(s):

"Inbox Task" "IT-10918905" "1"

An eMatrix 'Inbox Task' '[IT-10918905](#)' has been assigned to you.
This task is part of 'Route' 'R-7895496' which is owned by 'Kumar Preeti' and is connected to following object(s):

Procedure [IT-SQP-1181123](#) 1
Description: Testing Purpose Only

Reason For Change: Testing

Your task instructions are:

Testing Purpose Only

This task due on (Central USA Time):

2/26/2026 2:04:00 PM

To find out more about the Task, use the appropriate URL provided below:

Internal Solventum Network:
<https://plm.solvehc.com/3dspace/common/emxNavigator.jsp?objectId=641.38812.28672.31683>


Outside of Solventum:
<https://plm.solventum.com/3dspace/common/emxNavigator.jsp?objectId=641.38812.28672.31683>

<https://plm.solvehc.com:443/3dspace/common/emxNavigator.jsp?objectId=641.38812.28672.31683>

Upon clicking the link or entering the URL, the system will take you to the OKTA login screen to enter your email and password. After successful authentication you will be taken to either the PLM home page or the Task details page based on how you initiated the login.

6. For Additional Information

For further information, use these Solventum IT Product Lifecycle Management (PLM) resources.

Global PLM Resource	How to Access or Contact
Online Documentation	While logged into Global PLM (formerly known as ENOVIA/eMatrix), click  and select Help.
Documentation, Training and Access	Visit https://plm.solventum.com/plmhelp/ To request PLM access, click the link under External Supplier Account Requests
Supplier Helpline	+1 844 539 0547 Support Hours: Monday–Friday, 7:30 AM–5:00 PM CST